

# Adopt a Space



As a church community that seeks to be increasingly rooted in this neighborhood, we know that one way to show our love and respect for others (within the congregation, but also building tenants and neighbors) is to maintain a clean and beautiful space where worship, learning, and relationships can flourish. We hire professionals for projects that require advanced technical skills and experience, but as good stewards of what we've been entrusted with, there's also a lot that we can accomplish ourselves with a bit of hard work and commitment! Would you be willing to **adopt a space** to care-for as your own this year?

Please fill out this sheet and return it in the offering plate on Sunday morning, or email your selection to [bob@emmanuelphinneyridge.org](mailto:bob@emmanuelphinneyridge.org). We'll post all the adopted spaces on a board in the sanctuary each week so that we can be reminded of our commitments and see which areas still need some help.

**NAME:**

**EMAIL:**

- Sanctuary and Foyer Surfaces:** Monthly cleaning of windows and doors, disinfecting tables and other surfaces, cleaning any spills or scuffs on walls. Cleaning supplies provided. Estimated time per month: 1.5 hours.
- Port & Anchor Foyer and Café Space** (including conference room, not including coffee bar): Monthly cleaning of windows and doors, disinfecting tables, chairs, and other surfaces, cleaning any spills or scuffs on walls. Cleaning supplies provided. Estimated time per month: 1.5 hours.
- Port & Anchor Coffee Bar:** Clean and organize the coffee bar and sink area once per month. This includes washing and replacing any dishes that have been left-behind by others, removing any waste from the coffee bar area (including under the bar), organizing dishes and coffee supplies, and cleaning/disinfecting all surfaces, including sinks, walls, and appliances. Cleaning supplies provided. Estimated time per month: 1.5 hours.
- Sanctuary Kitchenette:** Clean and organize the kitchenette once per month. This includes washing and replacing any dishes that have been left-behind by others, removing any waste, organizing dishes and supplies, and cleaning/disinfecting all surfaces, including sinks, walls, and refrigerator. Cleaning supplies provided. Estimated time per month: 1.5 hours.
- Downstairs Kitchen** (Shelter Area): Throughout the shelter season, UGM staff and meal volunteers are tasked with basic upkeep of the shelter kitchen, but inevitably small messes and disorganization builds up over time. We're looking for two volunteers to collaborate on a monthly deep cleaning and organization of the shelter kitchen, including floors, refrigerators, and counter spaces. Cleaning supplies provided. Estimated time per month: 2 hours per person (4 hours total).

- **Children's Ministry Room:** Kids' ministry volunteers do a good job of cleaning up after the activities each week, but the space also requires a more thorough disinfecting and re-organizing on a monthly basis. Once a month, re-set the children's ministry room, vacuum floor and shelves, clean out any old or leftover items and empty trash, and disinfect all surfaces. Estimated time per month: 1 hour.
- **Sanctuary Entrance Planters:** At the entrance to the sanctuary there are two round concrete planters. Plant new flowers, water, and weed these entrance planters for a consistent and welcoming experience seasonally. Small budget for plant purchases is available as needed. Estimated time per month: 2 hours.
- **Dayton Avenue Garden Boxes:** Two large raised garden boxes on the Dayton Ave side of the building require seasonal planting, weekly weeding, and watering 4x per week. One box is dedicated to culinary herbs available for the neighborhood to harvest as needed, one box is dedicated to seasonal flowers and decorative foliage. Small budget for plant purchases is available as needed. Estimated time per month: 4 hours.
- **Parking Lot Landscape and Maintenance:** The parking lot on Dayton Ave serves all of our building tenants, and requires regular cleanup and maintenance to respect the neighborhood. This project involves a monthly commitment to pickup all trash in the parking lot area and cut back all grass and weeds in the planted areas surrounding the lot. Equipment provided. Estimated time per month: 2 hours.
- **Café Entrance Landscaping:** On both sides of the entrance to the Port & Anchor café there are landscaped planting areas that require seasonal planting, weekly weeding, and watering 2x per week. Half of this area is already planted with a variety of hosta species, and half of the area is available for new foliage design. Small budget for plant purchases is available as needed. Estimated time per month: 2 hours.

### Other Volunteer Teams Seeking New Members:

- **Slide Technician:** Join the monthly rotation of volunteers to design and run the weekly slideshow for songs and sermon images (8:30am). Training provided.
- **Sound Technician:** Join the monthly rotation of volunteers to setup and run the sound system for Sunday services (8:00am). Training provided.
- **Greeter / Usher:** Join the monthly rotation of volunteers to welcome people to the Sunday service and pass the offering plates (9:40am).
- **Coffee / Tea Host:** Join the monthly rotation of volunteers to prepare coffee and tea on Sunday mornings (9:00am). Training provided.
- **Snack Host:** Join the monthly rotation of volunteers to bring snacks for the fellowship time after the service (9:30am).
- **Congregational Care Team:** Join the team of people who are available to meet occasional short-term needs within the congregation, such as meals and visits for families experiencing sickness, death, birth of a child, etc.