

Emmanuel Dinners

Sundays 5-6pm

Volunteer Instructions

Our **Dinner Boxes** and **Supply Closet** will be available each Sunday night from 5-6pm.

To operate this ministry, we need at least **four volunteers per week**, in the following roles:

Meal Provider

- ✓ The person(s) providing the meal will prepare 20 individually-boxed meals that can be handed out from the front doors of the church.
- ✓ Meals should be delivered to the foyer at approximately 4:45pm on Sunday, to be served at 5:00pm. We will not have heating facilities at the serving site, so arriving with warm meals close to the beginning of service time will be most helpful.
- ✓ Compostable to-go boxes are available at the church, if you would prefer to bring your food to our kitchen and portion it out in boxes prior to 4:45pm.
- ✓ You are welcome to purchase ready-made meals or cook the meal yourself, although all cooking should be done while masked and with gloved or frequently washed hands.
- ✓ The Meal Provider is not expected to also serve the meal to our guests, unless you also choose to sign-up for the Meal Server role.

Meal Server

- ✓ Each Sunday we require at least **two** volunteers to hand-out our boxed meals at the church foyer doors.
- ✓ One volunteer will instruct all guests to sanitize their hands and put on a mask (provided), while the other volunteer gives people their meal box, compostable cutlery kit, and bottled drink.
- ✓ Meal servers should arrive by 4:45pm to prepare the service table. At 6:00 when service is closed, you will assist with disinfecting and stowing the service tables, and you should be able to head home by 6:15.



Supply Closet Staff

- ✓ At the door just to the left of the sanctuary foyer, this volunteer will host the clothing and supply closet, which will be set-up on tables just inside the entrance.
- ✓ You will stand by the door, and for each person who approaches to browse the closet, you will ask them to first sanitize their hands and put on a mask (provided).
- ✓ After that, one person at a time will be allowed into the doorway area to take whatever clothing, toiletries, and outdoor-living supplies they wish.
- ✓ Please arrive by 4:45pm to assist with setting up the station, and then at 6:00 you can help us to disinfect and stow our items, and you should be able to head home by 6:15.



At all times throughout the setup and service process, our volunteers will commit to social distancing, frequent hand sanitizing, and wearing masks. If you are feeling sick, please let our coordinators know immediately, and do not plan to participate this week.

Thank you for serving with us in the name of Jesus!

Contact: shelter@emmanuelphinneyridge.org